



# 2022 ANNUAL ACTION PLAN (AAP)

Program Year 2022 (7/1/22 – 6/30/23)

Public Comment DRAFT

Community, Housing and Human Services Department (CHHS)

## Executive Summary

### AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

#### 1. Introduction

The Community, Housing and Human Services Department (CHHS) will continue supporting strategic affordable housing investments in the Spokane community during program year 2021. Examples include: Single Family Rehab Program, Essential Home Repair Program, Rental Repair Program and the Derelict Housing Program. CHHS will continue making investments in projects/activities that respond to needs related to homelessness and vulnerable populations.

#### 2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Please refer to AP-35 for additional information related to priority projects funded during program year 2021 (7/1/21 – 6/30/22).

#### 3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Please review our most recently completed Consolidated Annual Performance and Evaluation Report (CAPER) for an overview of progress toward meeting the needs and goals outlined in the 2015 – 2020 Consolidated Plan. A copy of the most recent CAPER is available on the CHHS website: <https://my.spokanecity.org/chhs/documents/>

#### 4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

#### 2021 Annual Action Plan: No Public Comments Received

The City of Spokane held a Public Hearing on Wednesday, July 7, 2021 to present the draft 2021 Annual Action Plan for public comment. The CHHS Board met on Wednesday, August 4, 2021 to authorized CHHS staff to take the 2021 Annual Action Plan to Spokane City Council for final approval at their August

16, 2021 meeting (see outline below). No formal or informal public comment received by the City of Spokane during the 30-day public comment period. Additional opportunity for Public Comment was offered at the following Spokane City Council meetings:

#### **Public Infrastructure, Environment, & Sustainability Committee**

- Monday, July 26, 2021
- <https://static.spokanecity.org/documents/bcc/committees/public-infrastructure-environment-sustainability/agendas/2021/07/pies-agenda-2021-07-26.pdf>

#### **City Council Briefing Session: Advanced Agenda**

- Monday, August 16, 2021
- <https://static.spokanecity.org/documents/citycouncil/advance-agendas/2021/08/city-council-advance-agenda-2021-08-16.pdf>

#### **City Council Briefing Session: Current Agenda**

- Monday, August 16, 2021
- <https://static.spokanecity.org/documents/citycouncil/advance-agendas/2021/08/city-council-advance-agenda-2021-08-16.pdf>

Copies of the Draft 2021 Annual Action Plan and Public Hearing presentation were hosted on the CHHS Department website prior to the Public Hearing held on Monday, July 7, 2021. These documents remain in the CHHS website. A copy of the final (HUD approved) 2021 Annual Action Plan will be posted to the CHHS website (<https://my.spokanecity.org/chhs/documents/>).

CHHS will continue to engage with community stakeholders in an effort to increase citizen participation in all planning documents. Community, Housing, and Human Services Department (CHHS) website: <https://my.spokanecity.org/chhs/documents/>

#### **How to make Comment:**

- During Public Hearings
- During City Council Meetings
- During CHHS Board Meetings
- Email to CHHS ([spokanechhs@spokanecity.org](mailto:spokanechhs@spokanecity.org))
- Phone (509-625-6325)

#### **Public Comment Period:**

- Begins Wednesday, July 7, 2021

- Ends Friday, August 6, 2021
- CHHS response to Public Comments on or before
- Friday, August 27, 2021

## **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

2021 Annual Action Plan: No Public Comments Received

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

2021 Annual Action Plan: No Public Comments Received

## **7. Summary**

CHHS will continue to engage with community stakeholders in an effort to increase citizen participation in all planning documents.

## PR-05 Lead & Responsible Agencies – 91.200(b)

### 1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	SPOKANE	
CDBG Administrator	SPOKANE	Community, Housing and Human Services Department
HOPWA Administrator		NA
HOME Administrator	SPOKANE	Community, Housing and Human Services Department
ESG Administrator	SPOKANE	Community, Housing and Human Services Department
HOPWA-C Administrator		

Table 1 – Responsible Agencies

### Narrative (optional)

The City of Spokane's Community, Housing and Human Services Department (CHHS) is responsible for administering the CDBG, HOME, and ESG programs. Additionally, CHHS is responsible for the administration of all planning documents associated with the Consolidated Plan.

### Consolidated Plan Public Contact Information

Please submit comments to the Community, Housing and Human Services Department via phone, email, or in-person.

#### Physical Location:

808 W. Spokane Falls Blvd

Spokane, WA 99201

Phone: (509) 625-6325

Email: spokanechhs@spokanecity.org

## AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

### 1. Introduction

CHHS partners with many local service provider agencies to assist with efforts to achieve the goals outlined in the Consolidated Plan. Community engagement and consultation are provided through conversations with stakeholders and members of the CHHS Board and Spokane Regional CoC.

#### **Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))**

Spokane City/County offers numerous emergency hotlines for people seeking resources. Eastern Washington 211 is a free and confidential service via an easy access phone number which individuals can call or text to receive information about health and human services from a trained Referral Specialist. 211 can provide information about food subsidy applications, homeless housing pre-screenings, health and wellness support, utility/energy assistance, veteran services, legal resources, disaster and crisis support, transportation, free tax preparation, and veterinarian services. If an individual has a distinct issue they need help with, there are specialized hotlines for assistance. The YWCA offers a 24-hour domestic violence helpline where an advocate located at their safe shelter is prepared to help to discuss options, safety plans, and other community resources. Lutheran Community Services offers a 24-hour crisis line for survivors of sexual assault to seek out information about their options for medical care, healing, and legal services. Frontier Behavioral Health (FBH) offers a mental health or substance use condition disorder hotline called the 24-Hour Regional Crisis Line, which gives assessments to those in crisis whose health and/or safety are in crisis.

Spokane Fire Department has partnered with FBH to create a Behavioral Response Unit that responds exclusively to mental health calls. The program pairs one paramedic with a licensed mental health counselor. Once it has been established that there is a behavioral health case, the mental health counselor and paramedic approach the individual to try to talk and find what the individual's needs are and the best ways to support them through their crisis. Spokane Police Department has a similar program called the Community Diversion Unit which also pairs police officers with mental health professionals to respond to individuals in the community experiencing a mental health crisis, aiming to divert individuals away from jails and hospitals and connect them to the services and resources they may need.

For more information, please review the Spokane Regional CoC 5-Year Strategic Plan to Prevent and End Homelessness. <https://static.spokanecity.org/documents/ending-homelessness/about/2020-2025-strategic-plan-to-prevent-and-end-homelessness.pdf>

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The current CoC governance structure was implemented in 2017 and was designed to connect a variety of sectors that intersect with homelessness to provide a holistic perspective to address complex needs and leverage available resources. The Governance Charter was updated in the fall of 2020 to further clarify the structure of the Board and the role and responsibilities of Board members.

The CoC Board is comprised of more than 25 representatives, including people with lived homeless experience, homeless service providers, public housing, behavioral health and chemical dependency, workforce, healthcare, law and justice, advocates, veteran service providers, education, funders, landlords, child welfare, local business, and regional government. These representatives are system leaders who can make decisions that quickly change the way we address key challenges and be responsive to changing needs. There are also four standing committees (Executive, Planning and Implementation, HMIS and Evaluation, Funding and RFP), four workgroups (Communications, Data and Performance, Community Outreach, and Racial Equity), and four population-specific sub-committees (Youth, Families, Single Adults, and Veterans) and diversion sub-committee. These committees, workgroups, and sub-committees consist of board members, front-line staff, people with lived homeless experience, and experts that advise the CoC Board and help to guide the homeless crisis response system.

In 2019, the Spokane City/County Continuum of Care was awarded Unified Funding Agency (UFA) designation which was renewed in 2020. This is a prestigious designation, with only ten communities in the country holding it, and is awarded because of the Collaborative Applicant's expertise in financial management, monitoring and evaluation, governance, and strategic leadership. UFA communities have increased control over certain federal funding streams, leading to better ability to manage projects locally and increased flexibility in allocating funds to meet changing needs.

The City of Spokane is both the ESG recipient and the CoC Collaborative applicant for our jurisdiction.

For more information, please review the Spokane Regional CoC 5-Year Strategic Plan to Prevent and End Homelessness. <https://static.spokanecity.org/documents/ending-homelessness/about/2020-2025-strategic-plan-to-prevent-and-end-homelessness.pdf>

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

As more projects contribute data to the HMIS, the depth and scope of knowledge continues to increase. This local data, alongside best practice research from around the country, has led to the design of data-driven programs.

The City of Spokane has moved towards performance-based funding in its most recent five-year funding cycle for state and local funds. As part of this, the City of Spokane released a Performance Management Plan that was approved by the CoC Board. The Performance Management Plan sets both minimum performance standards and performance targets for all homeless service projects. As outlined in the plan, quarterly performance reports are shared with the CoC Board and are posted on the City of Spokane's website. Funding decisions will be made, in part, based on performance achieved by projects on an annual basis, ensuring that the community is investing in interventions that are meeting or exceeding outcomes for our system.

For more information, please review the Spokane Regional CoC 5-Year Strategic Plan to Prevent and End Homelessness. <https://static.spokanecity.org/documents/ending-homelessness/about/2020-2025-strategic-plan-to-prevent-and-end-homelessness.pdf>

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	Community, Housing, and Human Services Board
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The CHHS Board helps set funding priorities (needs & goals) and provides funding recommendations to the Spokane City Council. CHHS staff work closely with the Board to discuss community needs for low and moderate income individuals.
	<b>Agency/Group/Organization</b>	SPOKANE HOUSING AUTHORITY
2	<b>Agency/Group/Organization Type</b>	PHA
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Assistance with public housing sections of the Consolidated Plan
	<b>Agency/Group/Organization</b>	Spokane Regional Continuum of Care Board
3	<b>Agency/Group/Organization Type</b>	Regional organization

<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	<p>The CoC Board is comprised of more than 25 representatives, including people with lived homeless experience, homeless service providers, public housing, behavioral health and chemical dependency, workforce, healthcare, law and justice, advocates, veteran service providers, education, funders, landlords, child welfare, local business, and regional government. These representatives are system leaders who can make decisions that quickly change the way we address key challenges and be responsive to changing needs. There are also four standing committees (Executive, Planning and Implementation, HMIS and Evaluation, Funding and RFP), four workgroups (Communications, Data and Performance, Community Outreach, and Racial Equity), and four population-specific sub-committees (Youth, Families, Single Adults, and Veterans) and diversion sub-committee. These committees, workgroups, and sub-committees consist of board members, front-line staff, people with lived homeless experience, and experts that advise the CoC Board and help to guide the homeless crisis response system.</p>

**Identify any Agency Types not consulted and provide rationale for not consulting**

CHHS consults with numerous community stakeholders to ensure resources are provided to citizens in need of public assistance. The list of organization listed above are representative of government agencies, service providers, educators, veteran services, schools, and public health. CHHS provides an inclusive opportunity for citizen engagement in all planning processes.

No major agencies involved in housing or community development were intentionally excluded from consultation. Every effort was made to ensure advance publication of meetings and opportunities to contribute.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	City of Spokane CHHS Department	For more information, please review the Spokane Regional CoC 5-Year Strategic Plan to Prevent and End Homelessness. <a href="https://static.spokaneicity.org/documents/ending-homelessness/about/2020-2025-strategic-plan-to-prevent-and-end-homelessness.pdf">https://static.spokaneicity.org/documents/ending-homelessness/about/2020-2025-strategic-plan-to-prevent-and-end-homelessness.pdf</a>

Table 3 – Other local / regional / federal planning efforts

**Narrative (optional)**

## AP-12 Participation – 91.105, 91.200(c)

### 1. Summary of citizen participation process/Efforts made to broaden citizen participation

Summarize citizen participation process and how it impacted goal-setting

The City of Spokane is designated as an entitlement community by the Department of Housing and Urban Development (HUD). As such, the Community, Housing and Human Services (CHHS) Department is responsible for conducting administrative responsibilities related to the Community Development Block Grant Program (CDBG), Home Investment Partnership Program (HOME) and the Emergency Solutions Grant (ESG). Federal regulations mandate that each entitlement community must develop and adhere to a Citizen Participation Plan (24 CFR 91.105). The following document represents the process by which the CHHS Department will facilitate public involvement and communication relating to entitlement programs (CDBG, HOME and ESG).

#### OBJECTIVES

1. Provide guidance to the Spokane community that will promote and expand citizen participation in the Consolidated Planning Process
2. Provide citizens with an avenue for making public comment
3. Support transparent communication between CHHS and the Spokane community

#### CONTACT INFORMATION:

Citizens are encouraged to offer public comments at any time. To do so, please contact CHHS Department directly by emailing [spokanechhs@spokanecity.org](mailto:spokanechhs@spokanecity.org) or calling (509)625-6325. If requesting a staff meeting, please allow two working days advance notice.

Citizens are encouraged to attend CHHS Board meetings held on the first Wednesday of every other month from 4 to 6 PM (Spokane City Hall: City Council Briefing Center). The Board allows for public comment on items relevant to the CHHS Board during the first ten (10) minutes of each meeting.

CHHS will host regular Public Hearings to initiate a formal public comment process. Public Hearings will be held prior to the approval of each Consolidated Plan, Assessment of Fair Housing, Annual Action Plan, and Consolidated Annual Performance and Evaluation Report (CAPER).

Public Hearings may be held at Spokane City Hall or in other community facilities throughout the City of Spokane. Generally, CHHS will host one public hearing prior to the submission of each Consolidated Plan, Annual Action Plan, and Assessment of Fair Housing (AFH). The second public hearing will occur prior to the submission of the Consolidated Annual Performance and Evaluation Report (CAPER). CHHS will publish a notice prior to each public hearing in the Spokesman Review, CHHS website, through neighborhood councils, email distribution, and City of Spokane Social Media.

Citizens will have 30 calendar days (15 calendar days for the CAPER) to submit public comment to CHHS for review and consideration. All public comments will be reviewed and considered prior to publishing the final plan. CHHS will make reasonable effort to respond to public comment within 15 working days following the end of the public comment period.

#### Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Non-targeted/broad community	Notice of Public Hearing was published in the Spokesman Review on June 26, 2022	NA	NA	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Hearing	Non-targeted/broad community	CHHS Board Meeting: The City of Spokane will hold a Public Hearing on Wednesday, July 6, 2022 to present the draft 2022 Annual Action Plan for public comment. The CHHS Board will accept public comment until August 7, 2022. Copies of the Draft 2022 Annual Action Plan and Public Hearing presentation will be posted to the CHHS Department website prior to the Public Hearing held on July 6, 2022. These documents remain in the CHHS website. A copy of the final (HUD approved) 2022 Annual Action Plan will be posted to the CHHS website ( <a href="https://my.spokaneicity.org/chhs/documents/">https://my.spokaneicity.org/chhs/documents/</a> ).			
3	Public Meeting	Non-targeted/broad community	TBD	NA	NA	
4	Public Meeting	Non-targeted/broad community	City Council Briefing Session: Advanced Agenda: Date TBD	NA	NA	
5	Public Meeting	Non-targeted/broad community	City Council Briefing Session: Current Agenda: Date TBD	NA	NA	

Table 4 – Citizen Participation Outreach

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## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

The following table provides an overview of the expended resources that will be made available during Program Year 2022. These figures represent an estimate. A summary of final expenditures for Program Year 2022 will be presented in the 2022 Consolidated Annual Performance Evaluation Report (CAPER). For more information, please contact the Community, Housing and Human Services Department at spokanechhs@spokanecity.org.

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	3,163,021	1,500,000	0	4,663,021	13,000,000	

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	1,458,497	250,000	0	1,708,497	4,500,000	
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	279,815	0	0	279,815	910,000	

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The City of Spokane will fund projects that have a minimum match contribution of 10% the total amount of funds being requested for all Community Development Block Grant (CDBG) awards. The HOME Program will meet basic match requirements at a program level for tenant-

based rental assistance, single family rehabilitation and down payment assistance, and development of affordable rental units. Match is generated when affordable rental unit development is financed with permanent investments of non-federal, non-owner funds.

The City of Spokane intends to partner with local housing and service providers to pursue HUD's Section 108 Loan Guarantee Program. A section 108 Loan Guarantee would allow the City to access/leverage future CDBG allocation to address current community needs such as affordable housing.

The City of Spokane will also partner with the Washington State Department of Commerce for funding to address homelessness. These funding sources will be used to leverage goals outlined in the Strategic Plan to Prevent and End Homelessness.

Additional clarity regarding sources of leverage will be provided to the Spokane community through the Consolidated Annual Performance Evaluation Report (CAPER).

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

The City of Spokane supports multiple partner agencies operating in publicly owned facilities. Support for these facilities will remain throughout the duration of this Annual Action Plan. Moreover, the City will seek partnerships with affordable housing developers to acquire, or rehabilitate properties that expand affordable housing within our community.

**Discussion**

All funding allocations will meet basic eligibility requirements as noted in the Code of Federal Regulations. An emphasis will be placed on activities that support the needs of low and moderate income individuals and families. For more information regarding the eligible use of these funds, please contact the Community, Housing and Human Services Department at [spokanechhs@spokanecity.org](mailto:spokanechhs@spokanecity.org).

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## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Housing Stability	2020	2024	Affordable Housing		Improve affordable housing access & availability	CDBG: \$4,274,579 HOME: \$1,527,113 ESG: \$288,596	Public service activities for Low/Moderate Income Housing Benefit: 100 Households Assisted Rental units constructed: 10 Household Housing Unit Homeowner Housing Rehabilitated: 281 Household Housing Unit Tenant-based rental assistance / Rapid Rehousing: 25 Households Assisted Homeless Person Overnight Shelter: 1000 Persons Assisted Overnight/Emergency Shelter/Transitional Housing Beds added: 1 Beds Other: 4 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
2	Public Health and Safety	2020	2024	Homeless Non-Homeless Special Needs Non-Housing Community Development		Urgent public health & safety Response	CDBG: \$0 HOME: \$0 ESG: \$0	
3	Community Based Social Services	2020	2024	Homeless Non-Homeless Special Needs Non-Housing Community Development		Community based social service programming	CDBG: \$554,160 HOME: \$0 ESG: \$0	Public service activities other than Low/Moderate Income Housing Benefit: 7387 Persons Assisted

Table 6 – Goals Summary

### Goal Descriptions

1	Goal Name	Housing Stability
	Goal Description	
2	Goal Name	Public Health and Safety
	Goal Description	
3	Goal Name	Community Based Social Services
	Goal Description	

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## Projects

### AP-35 Projects – 91.220(d)

#### Introduction

During program year 2022 (7/1/22 – 6/30/23), The City of Spokane will fund activities that address basic community need through the activities listed below. CHHS encourages citizens to review the list of projects below to become familiar with services designed to assist low and moderate income individuals and families residing within the City of Spokane.

CHHS may amend the list of projects below throughout the program year as needs shift within the Spokane community. In the event that CHHS must make an adjustment, citizens will be informed as outlined in the 2018 Citizen Participation Plan.

For more information related to the list of projects below, please contact CHHS at [spokanechhs@spokanecity.org](mailto:spokanechhs@spokanecity.org).

#### Projects

#	Project Name
1	2022 Public Service - Food Security Program
2	2022 Public Service - ECCC Operations
3	2022 Public Service - CHAS Dental Voucher Program
4	2022 Public Service - NECC Operations
5	2022 Public Service - Homeownership Program
6	2022 Public Service - Southwest Community Center Operations
7	2022 Public Service - Women's Hearth
8	2022 Public Service - West Central Youth Development
9	2022 Public Service - West Central Operations
10	2022 Public Services - Improving Food Security for Spokane's Hungry Women & Children
11	2022 Public Service - YWCA Women in the Workforce
12	2022 Housing - Single Family Rehab Program
13	2022 Housing - Essential Home Repair Program
14	2022 Perpetual Housing, Acquisition, and Capital Improvements Program
15	2022 Neighborhood Community Development Program Activities TBD
16	2022 Administration - CDBG Program
17	2022 Multi-Family Projects - HOME
18	2022 Administration - HOME Program
19	ESG22 Spokane

Table 7 - Project Information

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

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**AP-38 Project Summary**

**Project Summary Information**

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<b>1</b>	<b>Project Name</b>	2022 Public Service - Food Security Program
	<b>Target Area</b>	
	<b>Goals Supported</b>	Community Based Social Services
	<b>Needs Addressed</b>	Community based social service programming
	<b>Funding</b>	CDBG: \$40,000
	<b>Description</b>	General operations and staffing expenses related to the delivery of protein rich foods through the Futures-Food Security Program.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Estimate the number and type of families that will benefit from the proposed activities Project will provide food security and protein rich food sources to qualified low and moderate income households.
	<b>Location Description</b>	Second Harvest Food Bank 1234 E. Front Ave, Spokane, WA 99202 <a href="https://2-harvest.org/">https://2-harvest.org/</a>
<b>2</b>	<b>Planned Activities</b>	Food distribution services
	<b>Project Name</b>	2022 Public Service - ECCC Operations
	<b>Target Area</b>	
	<b>Goals Supported</b>	Community Based Social Services
	<b>Needs Addressed</b>	Community based social service programming
	<b>Funding</b>	CDBG: \$60,000
	<b>Description</b>	General Operations and staffing support costs associated with maintenance and operations of East Central Community Center.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The East Central Community Center hosts numerous social services to assist low and moderate income persons residing in the East Central and lower south hill. During this period of performance the East Central Community Center will serve approximately 1,200 individuals. <b>Services Include:</b> Food Bank, Police Athletic League, Summer Youth Academy, FAME, ECEAP, Early Head Start, SNAP, WIC, Senior & Citizen Program

	<b>Location Description</b>	500 S. Sone St. Spokane, WA 99202 Phone: (509) 868-0856 Email: info@mlkspokane.org Website: <a href="https://mlkspokane.org">https://mlkspokane.org</a>	
	<b>Planned Activities</b>	General Operations and staffing support costs associated with maintenance and operations of East Central Community Center.	
<b>3</b>	<b>Project Name</b>	2022 Public Service - CHAS Dental Voucher Program	
	<b>Target Area</b>		
	<b>Goals Supported</b>	Community Based Social Services	
	<b>Needs Addressed</b>	Community based social service programming	
	<b>Funding</b>	CDBG: \$50,000	
	<b>Description</b>	Dental Voucher assistance/subsidies for qualifying low/moderate income individuals	
	<b>Target Date</b>	6/30/2023	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Subsidized dental care for approximately 250 low and moderate income individuals.	
	<b>Location Description</b>	CHAS Health 203 N. Washington St, Suite 300, Spokane, WA 99201 <a href="https://chas.org/">https://chas.org/</a>	
	<b>Planned Activities</b>	Dental vouchers for low and moderate income individuals	
<b>4</b>	<b>Project Name</b>	2022 Public Service - NECC Operations	
	<b>Target Area</b>		
	<b>Goals Supported</b>	Community Based Social Services	
	<b>Needs Addressed</b>	Community based social service programming	
	<b>Funding</b>	CDBG: \$80,000	
	<b>Description</b>	General operations and staffing support costs associated with maintenance and operations of Northeast Community Center.	
	<b>Target Date</b>	6/30/2023	

	<p><b>Estimate the number and type of families that will benefit from the proposed activities</b></p>	<p>The Northeast Community Center houses multiple organizations that assist those living in the Northeast Neighborhood of Spokane. The Northeast Community Center provides social services to approximately 1,200 low and moderate income individuals annually.</p> <ul style="list-style-type: none"> <li>• Children's Home Society provides a comprehensive continuum of care in early learning, family support, out-of-home care, child and family counseling, adoption and advocacy. Intake line (509) 598-4131.</li> <li>• ECEAP and Head Start are programs that offer classroom learning for preschool-age children of low-income families. They can be reached by phone at (509) 279-6351.</li> <li>• The Hillyard Senior Center gives senior citizens an outlet for recreation, nutritional meals, health and social services. They can be reached by phone at (509) 482-0803.</li> <li>• SNAP offers budget counseling, energy assistance, weatherization, and minor home repair. They can be reached by phone at (509) 456-7627.</li> <li>• WIC is a nutrition education and breastfeeding support program for pregnant, breastfeeding and postpartum women and caregivers of infants and children under the age of five who qualify. They can be reached by phone at (509) 323-2828.</li> </ul> <p>Unify Community Health, &amp; Dental Experienced family physicians provide a full spectrum of care, including prenatal care, delivery, and care for children. The medical office can be reached by phone at (509) 483-3427, and the dental office at (509) 326-4382.</p>
	<p><b>Location Description</b></p>	<p>4001 N. Cook St. Spokane, WA 99207 Phone: (509) 487-1603 Website: <a href="https://www.necommunitycenter.com/wp/">https://www.necommunitycenter.com/wp/</a></p>
	<p><b>Planned Activities</b></p>	<p>Planned Activities General operations and staffing support costs associated with maintenance and operations of Northeast Community Center.</p>
<b>5</b>	<p><b>Project Name</b></p>	<p>2022 Public Service - Homeownership Program</p>
	<p><b>Target Area</b></p>	
	<p><b>Goals Supported</b></p>	<p>Housing Stability</p>
	<p><b>Needs Addressed</b></p>	<p>Improve affordable housing access &amp; availability</p>
	<p><b>Funding</b></p>	<p>CDBG: \$134,518</p>

	<b>Description</b>	General Operation and staffing costs associated with Homeownership program delivery. Loans will be made to qualifying low/moderate income individuals seeking first-time homebuyer assistance.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Estimate the number and type of families that will benefit from the proposed activities SNAP's Homeownership Program provides assistance to low/moderate income individuals through multiple interventions. After assessing the unique needs of each client, SNAP will provide one (or more) of the following services: home buyer education, pre-purchase counseling, down payment assistance, foreclosure prevention, credit building, money management, and financial counseling. SNAP will assist approximately 100 unduplicated low/mod income individuals during the contracted period of performance.
	<b>Location Description</b>	Location Description SNAP's Financial Access Program is offered at: 500 S. Stone St. Spokane, WA 99202 (East Central Community Center)
	<b>Planned Activities</b>	Planned Activities General Operation and staffing costs associated with Homeownership program delivery. Loans will be made to qualifying low/moderate income individuals seeking first-time homebuyer assistance.
<b>6</b>	<b>Project Name</b>	2022 Public Service - Southwest Community Center Operations
	<b>Target Area</b>	
	<b>Goals Supported</b>	Community Based Social Services
	<b>Needs Addressed</b>	Community based social service programming
	<b>Funding</b>	CDBG: \$20,000
	<b>Description</b>	General operations support for Southwest Community Center.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Estimate the number and type of families that will benefit from the proposed activities The Southwest Community Center provides low-cost childcare and afterschool youth programming to assist low/moderate income households in southwest Spokane. Approximately 20 unduplicated low/moderate income individuals will be served during the contracted period of performance.
	<b>Location Description</b>	Southwest Community Center is located at: 310 S Spruce St. Spokane, WA 99201

	<b>Planned Activities</b>	General operations support for Southwest Community Center.
<b>7</b>	<b>Project Name</b>	2022 Public Service - Women's Hearth
	<b>Target Area</b>	
	<b>Goals Supported</b>	Community Based Social Services
	<b>Needs Addressed</b>	Community based social service programming
	<b>Funding</b>	CDBG: \$65,475
	<b>Description</b>	General Operations and staffing expenses related to persons served at Women's Hearth.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The Hearth is a safe, welcoming community that promotes growth and well-being in body, mind, and spirit for women of diverse backgrounds. It fosters nurturing relationships, encourages self-determination, and advocates for change in systems that oppress women. During this program year the Women's Hearth will serve approximately 150 individuals with social services targeted towards homeless and formerly homeless individuals.
	<b>Location Description</b>	920 W 2nd Ave. Spokane, WA 99201 Website: <a href="http://www.help4women.org/programs/womens-hearth">http://www.help4women.org/programs/womens-hearth</a>
	<b>Planned Activities</b>	The Women's Hearth is a one-of-a-kind downtown day center for women providing community, activities, classes, social service referrals and housing-search case management in a compassionate and supportive environment 7 days a week. Participants also have access to phones, computers, internet, healthy food, hygiene supplies, free showers, and a respite room.
<b>8</b>	<b>Project Name</b>	2022 Public Service - West Central Youth Development
	<b>Target Area</b>	
	<b>Goals Supported</b>	Community Based Social Services
	<b>Needs Addressed</b>	Community based social service programming
	<b>Funding</b>	CDBG: \$25,000
	<b>Description</b>	General operational support for West Central Community Center Youth Development & Recreation Program.
	<b>Target Date</b>	6/30/2023

	<p><b>Estimate the number and type of families that will benefit from the proposed activities</b></p> <p>This award will support approximately 50 youth with activities/services at the West Central Community Center. Activities include the following:</p> <ul style="list-style-type: none"> <li>• The Recreation &amp; Fitness program has a variety of programs and services for families and individuals. We offer before and after school, summer youth programs, teen programs and numerous clubs and classes.</li> </ul> <p>The Youth Development programs offered at West Central provide children and teens numerous opportunities to participate in fun, active and educational activities in a safe and nurturing environment.</p>
	<p><b>Location Description</b></p> <p>1603 N Belt St, Spokane, WA 99205 Website: <a href="https://www.westcentralcc.org/">https://www.westcentralcc.org/</a></p>
	<p><b>Planned Activities</b></p> <p>The Recreation &amp; Fitness program has a variety of programs and services for families and individuals. We offer before and after school, summer youth programs, teen programs and numerous clubs and classes.</p> <p>The Youth Development programs offered at West Central provide children and teens numerous opportunities to participate in fun, active and educational activities in a safe and nurturing environment.</p> <p>For more information, please visit the following website: <a href="https://www.westcentralcc.org/recreation-fitness">https://www.westcentralcc.org/recreation-fitness</a></p>
9	<p><b>Project Name</b></p> <p>2022 Public Service - West Central Operations</p>
	<p><b>Target Area</b></p>
	<p><b>Goals Supported</b></p> <p>Community Based Social Services</p>
	<p><b>Needs Addressed</b></p> <p>Community based social service programming</p>
	<p><b>Funding</b></p> <p>CDBG: \$90,000</p>
	<p><b>Description</b></p> <p>General operations support for West Central Community Center.</p>
	<p><b>Target Date</b></p> <p>6/30/2023</p>
	<p><b>Estimate the number and type of families that will benefit from the proposed activities</b></p> <p>The West Central Community Center provides multiple community programs (WIC, childcare, ECEAP, senior services, ADA services, etc.) to assist low/moderate income households in west central Spokane. Approximately 1,200 unduplicated low/moderate income individuals will be served during the contracted period of performance.</p>

	<b>Location Description</b>	West Central Community Center is located at: 1603 N Belt St. Spokane, WA 99205
	<b>Planned Activities</b>	General operations support for West Central Community Center.
10	<b>Project Name</b>	2022 Public Services - Improving Food Security for Spokane's Hungry Women & Children
	<b>Target Area</b>	
	<b>Goals Supported</b>	Community Based Social Services
	<b>Needs Addressed</b>	Community based social service programming
	<b>Funding</b>	CDBG: \$60,000
	<b>Description</b>	Meal service program for low/moderate income women and children.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Women and Children Free Restaurant provides prepared nutrient rich meals to low/mod income individuals. This program will assist approximately 250 unduplicated individuals during the contracted period of performance.
	<b>Location Description</b>	Women and Children Free Restaurant is located at: 1408 N Washington St. Spokane, WA 99201
	<b>Planned Activities</b>	Meal service program for low/moderate income women and children.
11	<b>Project Name</b>	2022 Public Service - YWCA Women in the Workforce
	<b>Target Area</b>	
	<b>Goals Supported</b>	Community Based Social Services
	<b>Needs Addressed</b>	Community based social service programming
	<b>Funding</b>	CDBG: \$79,908
	<b>Description</b>	General operation and staffing costs related to the delivery of Women in the Workforce Program
	<b>Target Date</b>	6/30/2023

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Funding to support this program will assist 12 individuals with job readiness programming. Approximately 8 individuals will graduate this program employed.
	<b>Location Description</b>	930 N. Monroe St. Spokane, WA 99201 Website: <a href="https://ywcaspokane.org/programs/heal-and-grow/women-to-work/">https://ywcaspokane.org/programs/heal-and-grow/women-to-work/</a>

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	<p><b>Planned Activities</b></p> <p><b>A JOB READINESS EMPLOYMENT PROGRAM</b></p> <p>The Women to Work program is for women in Spokane who are actively looking for employment. With the support from BFET (Basic-Food, Employment and Training) funds, the Women to Work program can help remove or reduce barriers to employment, in-turn creating a more open pathway to securing and retaining employment.</p> <p><b>Who Is The Program For</b></p> <p>This program is supported by BFET funds which assists individuals who are experiencing barriers to employment and who are not currently receiving TANF services. Barriers might include homelessness, domestic violence, mental and physical disabilities, poverty, lack of childcare, and transportation issues.</p> <p><b>How to Qualify</b></p> <p>In addition to actively looking for work, qualifying participants must be receiving DSHS (Department of Social and Health Services) food benefits or EBT Card funds, and are not currently receiving TANF (Temporary Assistance for Needy Families).</p> <p>Call 789-9299 with any questions or to schedule an appointment to see if you qualify.</p> <p><b>Support Included</b></p> <p>Participants will receive full access to our computer lab, networking opportunities, skill-building classes, and one-on-one support from area professionals, staff and volunteers who can assist with creating a resume, cover letter and systems to successfully seek employment.</p> <p><b>Program Benefits</b></p> <p>Resources to overcome barriers to employment, such as transportation &amp; childcare.</p> <p>A professional job portfolio including a targeted resume, cover letter, references, &amp; application.</p> <p>Access to our staffed computer lab to build your computer skills, attend workshops &amp; apply for jobs.</p> <p>An ability to identify &amp; communicate strengths.</p> <p>Motivation from our weekly Action Group.</p> <p>A boost in confidence for employment success.</p> <p>Opportunities to network with employers.</p> <p>Professional interview and work clothing.</p> <p>Help preparing for the interview.</p> <p>Financial Coach support.</p> <p><b>How to Enroll</b></p> <p>Call the Program Manager at 789-9299 or email</p>
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		women2work@ywcaspokane.org to learn more about this program or to sign up for our next orientation.
<b>12</b>	<b>Project Name</b>	2022 Housing - Single Family Rehab Program
	<b>Target Area</b>	
	<b>Goals Supported</b>	Housing Stability
	<b>Needs Addressed</b>	Improve affordable housing access & availability
	<b>Funding</b>	CDBG: \$1,433,219
	<b>Description</b>	Provide low-cost loans for needed home repairs to assist low-income homeowners maintain a safe and efficient home. These home repairs address health and safety deficiencies and reduce operating costs (to the extent practicable).
	<b>Target Date</b>	12/31/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	30 home rehabilitation loans delivered per year to qualified low and moderate income homeowners.
	<b>Location Description</b>	Various locations throughout the City of Spokane. <b>SNAP Armory</b> 212 W. Second Spokane, WA 99201 Phone: (509) 456-SNAP (7627) Fax: (509) 744-3374 Hours of operation: M/T/W/F: 8:00-4:30 (closed between 12-1 pm) TH: 10:30-4:30 (closed between 12-1 pm) Housing Improvements, Weatherization, Home Repair, Conservation Education, Energy Assistance Appointments

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	<b>Planned Activities</b>	<p>Provide low-cost loans for needed home repairs to assist low-income homeowners maintain a safe and efficient home. These home repairs address health and safety deficiencies and reduce operating costs (to the extent practicable).</p> <p>Many low-income homeowners do not have the means to repair or maintain their homes, yet affordable housing often has dangerous or unhealthy defects. SNAP has several types of Home Repair Programs that can make repairs, or provide access to loans, for items in your home that pose health or safety hazards such as roof leaks, sewer problems, no water, and accessibility modifications.</p> <p>For more information visit: <a href="https://www.snapwa.org/home-repair">https://www.snapwa.org/home-repair</a>, or call (509) 319-3083</p>
13	<b>Project Name</b>	2022 Housing - Essential Home Repair Program
	<b>Target Area</b>	
	<b>Goals Supported</b>	Housing Stability
	<b>Needs Addressed</b>	Improve affordable housing access & availability
	<b>Funding</b>	CDBG: \$500,000
	<b>Description</b>	Provide minor home repairs as grants to homeowners at/below 80% Area Median Income, as defined and annually updated by HUD. Minor home repairs should address health hazards, safety hazards, and/or accessibility issues that may make the homes unsafe or uninhabitable. This includes, but is not limited to, security, plumbing, heating, electrical, roof, weatherization, and sewer repairs and accessibility modifications. Not more than \$150,000 of the total Program budget shall have an eligibility requirement that the funds be granted for repairs up to \$10,000 per grant to homeowners also receiving a Single Family Rehabilitation program loan.
	<b>Target Date</b>	12/31/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	SNAP will provide minor/essential home repair services to approximately 250 low and moderate income homeowners during the 12 month period of performance.

	<b>Location Description</b>	Various locations throughout the City of Spokane. <b>SNAP Armory</b> 212 W. Second Spokane, WA 99201 Phone: (509) 456-SNAP (7627) Fax: (509) 744-3374 Hours of operation: M/T/W/F: 8:00-4:30 (closed between 12-1 pm) TH: 10:30-4:30 (closed between 12-1 pm) Housing Improvements, Weatherization, Home Repair, Conservation Education, Energy Assistance Appointments
	<b>Planned Activities</b>	Provide minor home repairs as grants to homeowners at/below 80% Area Median Income, as defined and annually updated by HUD. Minor home repairs should address health hazards, safety hazards, and/or accessibility issues that may make the homes unsafe or uninhabitable. This includes, but is not limited to, security, plumbing, heating, electrical, roof, weatherization, and sewer repairs and accessibility modifications. Not more than \$150,000 of the total Program budget shall have an eligibility requirement that the funds be granted for repairs up to \$10,000 per grant to homeowners also receiving a Single Family Rehabilitation program loan.
14	<b>Project Name</b>	2022 Perpetual Housing, Acquisition, and Capital Improvements Program
	<b>Target Area</b>	
	<b>Goals Supported</b>	Housing Stability
	<b>Needs Addressed</b>	Improve affordable housing access & availability
	<b>Funding</b>	CDBG: \$931,378
	<b>Description</b>	The Community, Housing and Human Services Department (CHHS) has developed a simplified application process to address changing and urgent community needs. The Perpetual Housing, Acquisition, and Capital Improvements Program (PHACIP) allows partner agencies an opportunity to apply for CHHS funding sources on a monthly basis, or until funding is no longer available. Interested partner agencies are encouraged to submit an application packet to CHHS.
	<b>Target Date</b>	12/31/2023

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Reserve project for activities that provide funding to support qualifying Housing, Acquisition, and Capital Improvements. CHHS will provide additional details through the substantial amendment process (open public hearings and public comment) as project(s) are identified. This set-aside is for capital/construction based programming and not available for public service qualifying activities. For more information, please contact the Community, Housing and Human Services Department (CHHS) at spokanechhs@spokanecity.org.
	<b>Location Description</b>	Location to be determined. CHHS will identify the location(s) through substantial the substantial amendment process. For more information, please contact CHHS at spokanechhs@spokanecity.org.
	<b>Planned Activities</b>	Reserve project for activities that provide funding to support qualifying Housing, Acquisition, and Capital Improvements. CHHS will provide additional details through the substantial amendment process (open public hearings and public comment) as project(s) are identified. This set-aside is for capital/construction based programming and not available for public service qualifying activities. For more information, please contact the Community, Housing and Human Services Department (CHHS) at spokanechhs@spokanecity.org.
15	<b>Project Name</b>	2022 Neighborhood Community Development Program Activities TBD
	<b>Target Area</b>	
	<b>Goals Supported</b>	Housing Stability
	<b>Needs Addressed</b>	Improve affordable housing access & availability
	<b>Funding</b>	CDBG: \$400,000
	<b>Description</b>	The Community, Housing, and Human Services Department (CHHS) allocates approximately \$400,000 to support community development programming that directly benefit low and moderate individuals and households. Neighborhood Councils are encouraged to coordinate and identify priority community based projects. Program Website: <a href="https://my.spokanecity.org/chhs/funding-opportunities/neighborhood/">https://my.spokanecity.org/chhs/funding-opportunities/neighborhood/</a>
	<b>Target Date</b>	12/31/2023

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Reserve project for activities that provide funding to support qualifying Neighborhood Community Development Program activities. CHHS will provide additional details through the substantial amendment process (open public hearings and public comment) as project(s) are identified. This set-aside is for capital/construction based programming and not available for public service qualifying activities. For more information, please contact the Community, Housing and Human Services Department (CHHS) at spokanechhs@spokanecity.org.
	<b>Location Description</b>	Location to be determined. CHHS will identify the location(s) through substantial the substantial amendment process. For more information, please contact CHHS at spokanechhs@spokanecity.org.
	<b>Planned Activities</b>	Reserve project for activities that provide funding to support qualifying Neighborhood Community Development Program activities. CHHS will provide additional details through the substantial amendment process (open public hearings and public comment) as project(s) are identified. This set-aside is for capital/construction based programming and not available for public service qualifying activities. For more information, please contact the Community, Housing and Human Services Department (CHHS) at spokanechhs@spokanecity.org. Program Website: <a href="https://my.spokanecity.org/chhs/funding-opportunities/neighborhood/">https://my.spokanecity.org/chhs/funding-opportunities/neighborhood/</a>
16	<b>Project Name</b>	2022 Administration - CDBG Program
	<b>Target Area</b>	
	<b>Goals Supported</b>	
	<b>Needs Addressed</b>	
	<b>Funding</b>	CDBG: \$850,000
	<b>Description</b>	Administrative costs associated with the management of Community Development Block Grant Program (CDBG).
	<b>Target Date</b>	12/31/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	NA

	<b>Location Description</b>	808 W. Spokane Falls Blvd. Spokane, WA 99201 <a href="https://my.spokanecity.org/chhs/">https://my.spokanecity.org/chhs/</a>
	<b>Planned Activities</b>	Administrative costs associated with the management of Community Development Block Grant Program (CDBG).
<b>17</b>	<b>Project Name</b>	2022 Multi-Family Projects - HOME
	<b>Target Area</b>	
	<b>Goals Supported</b>	Housing Stability
	<b>Needs Addressed</b>	Improve affordable housing access & availability
	<b>Funding</b>	CDBG: \$1,312,657
	<b>Description</b>	HOME multi-family funding will support the development and redevelopment of approximately 10 affordable housing units within the City of Spokane. All units will be reserved for low income households.
	<b>Target Date</b>	12/31/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	HOME multi-family funding will support the development and redevelopment of approximately 10 affordable housing units within the City of Spokane. All units will be reserved for low income households.
<b>18</b>	<b>Location Description</b>	Unknown at this time - CHHS will issue funding notices throughout the 2021 Program Year to support proposals that fall under this general activity. CHHS will provide a substantial amendment to this Action Plan with an opportunity to make public comment once funding decisions have been made. Citizens will have 30 days to review the amended plan and offer public comment.  The HOME Program is administered by staff in the Community, Housing and Human Services Department (CHHS) located at: Spokane City Hall 808 W Spokane Falls Blvd. Spokane, WA 99201
	<b>Planned Activities</b>	HOME multi-family funding will support the development and redevelopment of approximately 10 affordable housing units within the City of Spokane. All units will be reserved for low income households.
	<b>Project Name</b>	2022 Administration - HOME Program
	<b>Target Area</b>	

19	<b>Goals Supported</b>	
	<b>Needs Addressed</b>	
	<b>Funding</b>	CDBG: \$145,840
	<b>Description</b>	General administration of the HOME Program. Administrative activities include community engagement, planning, reporting to funder, making grant awards, technical assistance, environmental reviews, procurement, compliance monitoring, certified payroll review, etc.
	<b>Target Date</b>	12/31/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	General administration of the HOME Program. Administrative activities include community engagement, planning, reporting to funder, making grant awards, technical assistance, environmental reviews, procurement, compliance monitoring, certified payroll review, etc.
	<b>Location Description</b>	The HOME Program is administered by staff in the Community, Housing and Human Services Department (CHHS) located at: Spokane City Hall: 808 W Spokane Falls Blvd. Spokane, WA 99201
	<b>Planned Activities</b>	General administration of the HOME Program. Administrative activities include community engagement, planning, reporting to funder, making grant awards, technical assistance, environmental reviews, procurement, compliance monitoring, certified payroll review, etc.
	<b>Project Name</b>	ESG22 Spokane
	<b>Target Area</b>	
19	<b>Goals Supported</b>	Housing Stability
	<b>Needs Addressed</b>	Improve affordable housing access & availability
	<b>Funding</b>	CDBG: \$279,815
	<b>Description</b>	Operational costs associated with homeless shelter response network.
	<b>Target Date</b>	12/31/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Funding through this activity is expected to serve approximately 500 homeless individuals and families with overnight shelter beds.

	<b>Location Description</b>	This activity will provide financial support for operation expenses related to homeless emergency shelters. The exact location is not known at this time. The City of Spokane will inform the public via Public Hearing and Substantial Amendment process once specific activities and locations have been identified. For more information, please contact CHHS at <a href="mailto:spokanechhs@spokanecity.org">spokanechhs@spokanecity.org</a> .
	<b>Planned Activities</b>	Operational costs associated with homeless shelter response network.

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## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

The City of Spokane has identified six separate target investment areas. These areas are: Downtown, East Sprague, Kendall Yards/North Bank, West Plains/Spokane International Airport, The YARD, and University District. CHHS is not targeting any of these areas specifically, however residents in these target investment areas may see benefits resulting from projects funding in this Action Plan.

Interested individuals may learn more about the City of Spokane Target Investment Areas by following this link: <https://my.spokanecity.org/economicdevelopment/target-areas/>

#### **Geographic Distribution**

Target Area	Percentage of Funds

**Table 8 - Geographic Distribution**

#### **Rationale for the priorities for allocating investments geographically**

NA

#### **Discussion**

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

The City of Spokane is focused on providing safe affordable housing choices for low and moderate income residents. During program year 2020, the City will prioritize activities that move individuals into permanent affordable housing units through the construction, acquisition, and rehabilitation of new units.

<b>One Year Goals for the Number of Households to be Supported</b>	
Homeless	125
Non-Homeless	150
Special-Needs	0
Total	275

Table 9 - One Year Goals for Affordable Housing by Support Requirement

<b>One Year Goals for the Number of Households Supported Through</b>	
Rental Assistance	25
The Production of New Units	5
Rehab of Existing Units	50
Acquisition of Existing Units	0
Total	80

Table 10 - One Year Goals for Affordable Housing by Support Type

#### Discussion

## AP-60 Public Housing – 91.220(h)

### Introduction

Spokane Housing Authority (SHA), which began in 1972 as the Housing Authority of the City of Spokane, is now a multi-jurisdictional agency serving many cities and six counties in Eastern Washington. The partnership between SHA and the City of Spokane continues to provide affordable housing for thousands of households. SHA is governed by a seven-member Board of Commissioners to include one “directly assisted Commissioner” and six commissioners appointed by the following: Two (2) individuals appointed by the Mayor of the city of Spokane, two (2) individuals appointed by the City Council of the City of Spokane Valley, and two (2) individuals appointed by the Spokane County Commissioners. Each member serves a five-year term of office, with terms rotating in such a manner that one appointment is made each year. The Board has full authority in the establishment of SHA policies, long-term direction, and oversight of programs that accomplish the Agency’s mission.

### **Actions planned during the next year to address the needs to public housing**

Spokane Housing Authority has always had an extremely small public housing program. Initially, just 125 total public housing units were in SHA’s inventory. In 2015, SHA was given permission to move forward with a Rental Assistance Demonstration (RAD) Program portfolio project to divest its public housing inventory.

As of November 1, 2019, the Spokane Housing Authority (SHA) no longer owns or operates Public Housing units. SHA has utilized HUD’s Rental Demonstration Program (RAD) to convert all Public Housing units to project based housing vouchers under the Housing Choice Voucher program. This process began in 2016 with the conversion of 50 public housing units at the Parsons Apartments and was completed in November of 2019 with the conversion of 74 scattered site properties that represented the remaining public housing units operated by the Housing Authority.

SHA will have sold off the entire portfolio of former scattered site public housing units by the end of 2022. We currently have 12 units remaining.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

SHA updated its Administrative Plan to provide an avenue for the 74-scattered site public housing residents to participate in the Housing Choice Voucher Homeownership program if they meet the qualifications. All 74 were given the first right of refusal to purchase the home in which they reside or another available from the inventory. To date, SHA has successfully assisted five families previously on public housing with the acquisition of their unit or another in SHA’s inventory of homes. One additional household has left the program and purchased a home from a third party.

The households remaining in our former scattered-site public housing units are not interested in

pursuing homeownership at this time.

**If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

Not applicable. The Housing Authority is designated as a high performer.

**Discussion**

Public Comment DRAFT

## AP-65 Homeless and Other Special Needs Activities – 91.220(i)

### Introduction

The Spokane City/County Continuum of Care, in support of the 2020-2025 Strategic Plan to End Homelessness, will focus on action steps aimed at obtaining the following objectives: quickly identifying and engaging people experiencing homelessness; prioritization of homeless housing for people with the highest needs; effective and efficient homeless crisis response housing and services that swiftly move people into stable permanent housing; a projection of the impact of the fully implemented local plan on the number of households housed and the number of households left unsheltered, assuming existing resources and state policies; and address racial disparities among people experiencing homelessness.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

In an effort to reach out to the unsheltered population, the community has implemented a number of street outreach initiatives. The City of Spokane's CHHS Department works with other City entities such as Code Enforcement and Police to support the Homeless Street Outreach Team, a collaboration between homeless housing providers, coordinated assessment, and mental health providers to identify and provide outreach to individuals occupying homeless encampments. This interagency collaboration includes both a City-funded street outreach team and a PATH-funded outreach team for homeless individuals with mental illness and provides a pipeline for housing and support services to the chronically homeless unsheltered population in our community. The City has identified the need for additional investment in street outreach in the next year and has targeted these funds to both expand the capacity of existing efforts and to facilitate better alignment of services between City-, PATH-, SSVF-, RHY-, and STR Opioid Crisis-funded street outreach teams. This new street outreach collaborative meets on a bi-weekly basis to case conference common clients and coordinate outreach services to ensure 100% geographic coverage of the jurisdiction and that clients are matched to the appropriate service provider. Covid made street outreach and case conferencing challenging and multiple case conferencing efforts in the community were combined to provide efficiencies in time and effort since meetings were virtual during the pandemic. The goal for the next year is to evaluate the effectiveness of current case conferencing models and methodologies and develop a comprehensive and cohesive model that covers all of Spokane City/County that focus on housing preparedness.

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The CoC identifies the need to provide emergency response to families and individuals who are homeless and recognizes the continued need for shelter beds that are available when a person is unsheltered. Although the CoC is moving towards providing permanent, rather than temporary, housing

options, there are some special populations, such as youth, pregnant/parenting young adults, households fleeing domestic violence, clients exiting institutions, and families with children involved with the child welfare system, who continue to benefit from a supportive transitional housing program.

The jurisdiction's goal is to operate a comprehensive shelter system that meet the needs of all households regardless of composition and quickly transition households from homelessness back into permanent housing. Currently the shelter system includes programs to serve the specific needs of homeless adult men, adult women, unaccompanied youth, and households with children, however youth who are in transition (18-24) do not have a dedicated shelter program. A temporary location for a Young Adult Shelter opened in the spring 2021 with 15 beds available for youth who are in transition ages 18-24 and we are working to secure a permanent site which will provide 44 beds for 18-24-year old's. We are working on establishing a drop-in center for adult men and women with a small TBD bed inventory that can flex up during inclement weather (low temperatures, poor air quality, etc.) This has been identified by the community as a high-need and will be open by the late fall 2021.

These efforts connect directly to the goals of transforming homeless services into a crisis response system and the system goal of reducing the length of time households experience homelessness.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The jurisdiction's coordinated entry process includes access to diversion programs to prevent individuals and families with children from entering the crisis response system by assisting with their access to community resources and alternative resources for housing solutions and/or solutions to avoid homelessness. ESG is funding rapid re-housing and emergency shelter operations. An intentional shift to focus on permanent housing exits when households enter the homeless system has been transforming the City's homeless system over the past few years. As a result, much of the CoC efforts to serve homeless households are focused on rapid re-housing. Households who present as chronically homeless with very high barriers are placed directly into available PSH units or available bridge housing currently available for families. The Way Out Shelter is currently being renovated to include bridge housing for chronically single adults which will be available in the late fall 2021.

The Supportive Services for Veteran Families (SSVF) program provides an essential resource for Veterans and their families who are homeless or at risk of homelessness. SSVF provides intensive outreach, housing search and placement, and continued case management for this population. For Veterans who need more intensive housing services, Spokane Housing Authority (SHA) has a successful partnership with the Veterans Administration to provide VASH vouchers to homeless veterans. All referrals are made

through the VA, who also provides complete wrap-around supportive services. Veterans that are not eligible for these programs are prioritized for placement in PSH dedicated to chronically homeless veterans.

The Young Adult Housing Program (YAHP) from the Washington State Department of Commerce's Office of Homeless Youth provided the jurisdiction with an essential new resource for the provision of rent assistance, transitional housing, and case management for young adults ages 18 through 24. YAHP provides young adults with housing search assistance, temporary rental assistance, and case management as well as access to transitional or interim housing during the housing search process for youth with the highest barriers. The Youth Subcommittee of the CoC and the Youth Advisory Board evaluated the effectiveness of the joint TH-RRH project under YAHP and determined that both components need to be operated by the same agency. They will be conducting an RFP to select an operator for the new version of the program in Fall 2021. These efforts shorten the time families and singles are homeless and increase their stability for permanent housing.

HOME Tenant-Based Rental Assistance, granted to Spokane Housing Authority, continues to be a critical tool in achieving permanent housing for families and individuals experiencing homelessness.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

The jurisdiction works with the following housing and health care partners on the implementation of an integrated care program: Empire Health Foundation, Providence Health Care, Community Health Association of Spokane, and Volunteers of America. The program strives to ensure eligible homeless clients are not discharged from in-patient hospital care or emergency room visits into homelessness. The Roads to Community Living Program coordinates with group homes, assisted living program and private landlords to ensure that long term Medicare eligible clients discharging from hospitals, nursing homes, and mental health facilities are not being discharged into homelessness.

The Spokane County Regional Behavioral Health Division (SCRBH) is responsible for all community-based mental health services for inpatient and outpatient care services. Eastern State Hospital works in conjunction with Frontier Behavioral Health Outreach Team, Spokane County Supportive Living Program, and Behavioral Health Options. These programs work with the clients and the outpatient mental health provider to create a plan for housing and continued services.

The CoC has ensured that its members have written procedures to address discharge planning of youth exiting foster care. The Department of Children, Youth, and Families procedures provide for

Independent Living Services and require an Independent Living Plan to assist the youth toward a successful transition to adulthood. Local DCYF Social Workers and other community stakeholders work with youth as they near 18 to establish an ILP to guide the services and housing assistance until they are 21.

Airway Heights Corrections facility and the local jail works with Pioneer Human Services who operates a 55-bed work release facility for women and an 80-bed work release facility for men. A formalized discharge plan, in which housing is a requirement, is created for each client as they discharge from these facilities.

#### **Discussion**

Public Comment DRAFT

## AP-75 Barriers to affordable housing – 91.220(j)

### Introduction:

The City of Spokane is working to address barriers to affordable housing by developing a plan that addresses all aspects of housing choice. The City is working with the Washington State Department of Commerce, Spokane County, and the City of Spokane Valley to increase access to housing within the region.

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

The City of Spokane is creating the Housing Action Plan to help increase housing options that are affordable and accessible for people and families of all incomes. As Spokane grows, we are facing a gap in housing supply. The plan will provide a strategic approach to address current and future housing needs of the Spokane community. When completed, it will provide a coordinated vision that supports more people being able to find a home that meets their needs with access to opportunities, services and amenities. This process builds upon previous community discussions and initiatives around infill development, housing quality, and affordable housing funding.

Spokane's Housing Action Plan will:

- Encourage construction of additional affordable and market rate housing that are accessible to a variety of income levels. This includes options accessible to people and families with low and moderate incomes and cost-burdened households.
- Examine population, workforce and housing trends.
- Assess housing policies, development regulations, and other city programs that influence the development of housing.
- Consider strategies to minimize displacement, particularly in neighborhoods with communities at high risk of displacement.

The City received a grant from the Washington Department of Commerce to complete the plan. Copies of the final adopted plan are available here: <https://my.spokanecity.org/housing/spokane-housing-action-plan/>

### Discussion:

Citizens are encouraged to participate in the planning efforts as the City of Spokane develops the Housing Action Plan. These planning efforts will benefit all citizens by developing goals and policies that

create more affordable housing options within the City.

For more information about the Housing Action Plan, please visit:  
<https://my.spokanecity.org/housing/spokane-housing-action-plan/>

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## AP-85 Other Actions – 91.220(k)

### Introduction:

The following actions are intended to align with the needs and goals identified in the 2020 – 2024 Consolidated Plan. The Community, Housing and Human Services Department will remain adaptive and ready to serve as needs arise and the response system must be tailored to meet community needs.

### Actions planned to address obstacles to meeting underserved needs

The City of Spokane will continue to engage with partner and local agencies to ensure unmet and changing needs within our community are addressed. The COVID-19 pandemic has created needs within our community that are likely to evolve over time. CHHS will rely on the expertise of public health officials and others to ensure resources are used to protect the health and safety of vulnerable populations. Citizens are encouraged to engage in public processes to support the needs and goals identified in this Consolidated Plan.

1. Improve affordable housing access & availability
2. Urgent public health & safety Response
3. Community based social service programming

### Actions planned to foster and maintain affordable housing

Given the high demand for affordable housing, the City recognizes the importance of fostering affordable housing development and maintaining existing affordable housing stock. The City also provides Tenant Based Rental Assistance to extremely low-income/homeless families to create affordable housing options at market rate rental housing located across the City. The City fosters relationships with both for-profit and nonprofit (including CHDO) housing developers when soliciting HOME Multifamily Housing Program funding proposals. The City offers developers the opportunity to leverage limited City HOME funding with Low-Income Housing Tax Credits, housing bonds, Washington State Housing Trust Fund dollars, and Federal Home Loan Bank grants. Typically, City HOME funds account for only a fraction of the total cost but deliver large projects providing a large number of long-term affordable rental housing units.

The City maintains its HOME investment in affordable housing by monitoring rental housing occupancy and physical condition over HUD's minimum compliance periods required by 24 CFR 92.254. The City imposes an additional 10-year local compliance period to retain these rental units as affordable housing available to low-income households. The City also grants and loans CDBG funds to repair low-income owner-occupied homes enabling existing homeowners to enjoy a safe and healthy home that they can afford to operate and maintain. The City plans to address foreclosed, abandoned and derelict properties

by acquisition and/or renovation to create affordable homeownership opportunities.

### **Actions planned to reduce lead-based paint hazards**

Spokane's Single Family Rehabilitation and Multifamily Housing programs are active in identifying and repairing lead-based paint hazards in eligible owner and renter housing. HUD Title X and EPA Renovator (RRP) requirements are integrated into CDBG and HOME funded programs that rehabilitate housing units constructed prior to 1978. Typical lead hazard control begins with an XRF lead inspection to guide the scope of work. Certified workers complete lead hazard control work in compliance with HUD's Title X and EPA RRP regulations. These projects typically include wet scraping, painting, eliminating friction/impact surfaces, mulching bare soil, and cleaning to Clearance. Each rehabilitated housing unit will achieve Clearance as part of project completion, as proscribed by HUD's Title X regulation.

### **Actions planned to reduce the number of poverty-level families**

The City's anti-poverty strategies are implemented through the following established goals of the Consolidated Plan: preserving and expanding quality, safe, affordable housing choices; providing opportunities to improve the quality of life; and, expanding economic opportunities. The CDBG and HOME program are the principle funding sources targeted at reducing the number of poverty-level families but the ESG program also seeks to stabilize families and individuals so they are able to return to self-sufficiency, which Homeless Housing Assistance Act fund provide prevention assistance. Importantly, the resource management responsibilities of these programs provide staff of the Department of Community, Housing and Human Services an opportunity to facilitate coordination among a range of social and housing programs, operated by other City departments, governmental agencies and the nonprofit community, that together enhance the opportunities to reduce poverty for families.

CDBG program resources are targeted to meet the community development, infrastructure and economic opportunities needs in the community. The City allocates CDBG funding for several economic development activities providing opportunities for both low and moderate income family members to receive living wage employment and low and moderate income business owners to improve and expand their businesses, increasing their profitability and income. Public services activities also include programs for stabilizing families, while the housing rehabilitation program reduces and stabilizes low and moderate income homeowner's housing expenses. CDBG public services activities, such as the housing counseling program and the rental assistance case management program, assist low and moderate income families on the edge of poverty to help them to economic security.

HOME program resources are allocated to address the needs for safe, affordable housing. Program activities that are designed to reduce housing expenses and offer the opportunity to help move families out of poverty are tenant-based-rental assistance and the multifamily development program, which maintains and expands affordable housing. These rental support programs help provide economic

stability to the households assisted and are key to the goal of reducing the number of families facing poverty.

### **Actions planned to develop institutional structure**

The City of Spokane works closely with partner agencies and community stakeholders to develop social response programs based on community need. Examples include the Homeless Coordinated Assessment, Emergency Shelters, Homeless Warming Shelter Response, Affordable Housing Committee, Continuum of Care Committee and Neighborhood Community Development Programs. Each program provides a response by the City to respond to the institutional needs of community partners and the individuals they serve.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City has established a number of cooperative partnerships and collaborations with public and supportive housing providers, private and government health, local government, mental health and social service agencies to address its priority needs and will continue to do so.

Examples include:

- Multi-family Housing: the City works closely with Spokane County, the WA State Department of Commerce, and the WA State Housing Finance Commission to coordinate the funding, development and monitoring of multi-family housing units funded through the HOME program.
- Tenant-Based Rental Assistance: the City partners with the local housing authority to manage the HOME tenant-based rental assistance program. The TBRA program has been prioritized for high needs households and individuals. Referrals to the TBRA program via the community Coordinated Assessment program. Support Services are provided for all TBRA households through CoC Program and local Homeless Housing Assistance Act funded programs.
- Fair Housing: the City partners with HUD, Spokane County and the NW Fair Housing Alliance to fund, plan and host a regional Fair Housing Conference during the month of April (fair housing month).
- Strong Families Initiative: a City-led partnership between the City, the Spokane Housing Authority, Child Protective Services and non-profit housing and services providers to improve the lives and housing stability of families engaged with child welfare.

The City is the convener and the Collaborative Applicant for the City/County Continuum of Care. The City coordinates a number of homelessness reduction system-wide strategies involving both public and private agencies such as Coordinated Assessment, Housing First and Rapid Re-housing through the

Continuum of Care.

**Discussion:**

Public Comment DRAFT

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

#### Introduction:

See narratives below for additional information about the Community Development Block Grant Program (CDBG), HOME Program, and Emergency Solutions Grant Program (ESG).

#### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	90.00%

#### HOME Investment Partnership Program (HOME) Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is

as follows:

Spokane does not plan to directly use other forms of investment beyond those listed in 92.205.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

HOME regulation 92.254 describes qualifications of homeownership activities as affordable housing. City of Spokane has not budgeted HOME funds for homeownership activities. The City retains written agreements used in a previous homeownership program. These agreements include a recapture provision triggered if a borrower sells, transfers, refinances, or changes the use of the property during the HOME period of affordability. This loan provision limits recaptured funds to net proceeds available from the sale rather than the entire HOME investment. The City's Single Family Rehabilitation program uses this same loan recapture provision which limits recaptured funds to net proceeds of a sale. Consequently, the City is not required to repay HUD should any sale, short sale, foreclosure, involuntary sale, etc. of a program-assisted home provide insufficient funds to fully repay the amount of loaned HUD funding.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

HOME regulation 92.254(a)(4) describes the minimum HOME period of affordability based upon the amount of HOME homeownership assistance. The City of Spokane has not budgeted HOME funds for homeownership activities. The City previously established maximum HOME assistance for each homebuyer transaction and that HOME assistance required a 10-year period of affordability. Earlier homeownership assistance loan documents provided some debt forgiveness over the 10-year HOME affordability period. All City homeownership assistance written agreements included a recapture provision that triggered repayment if a borrower sells, transfers, refinances, or changes the use of the property during the HOME period of affordability. This recapture provision limits recaptured funds to any net proceeds available from the sale rather than the entire HOME investment.

Similarly, HOME-funded affordable rental housing projects include acquisition, new construction, and/or renovation trigger minimum periods of affordability per 24 CFR 92.252(e). New construction projects are always subject to the regulation's 20-year affordability period but acquisition and/or rehab projects commonly trigger a 5, 10, or 15-year HOME affordability period. The City-imposed chooses to independently extend the periods of affordability is ten years longer than the minimum HOME affordability period and initially runs concurrently with the HOME affordability period. These City-imposed affordability periods are described further in the HOME Multifamily Housing Program Description and agreements.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

HOME funds will not be used to refinance existing debt secured by housing that is being rehabilitated with HOME funds under 24 CFR 92.206(b). However, HOME funds may be used to pay off principal and interest of a construction loan, bridge financing loan, or guaranteed loan as provided under 24 CFR 92.206(g).

HOME funds will not be used to refinance existing debt secured by housing that is being rehabilitated with HOME funds under 24 CFR 92.206(b). However, HOME funds may be used to pay off principal and interest of a construction loan, bridge financing loan, or guaranteed loan as provided under 24 CFR 92.206(g).

**Emergency Solutions Grant (ESG)**  
**Reference 91.220(l)(4)**

1. Include written standards for providing ESG assistance (may include as attachment)

The Emergency Solutions Grant funds, in conjunction with additional funding sources, are currently funding Coordinated Assessment Initiatives through rapid re-housing, and shelter activities. The following program standards have been developed with community feedback, based on the feedback from CoC programs administering these funded activities. The standards continue to consider the smaller resources and even greater targeting needed for ESG. These standards are included in program specific guidelines for all ESG funded programs.

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

Households seeking homeless assistance can access services through the Spokane Continuum of Care's Coordinated Assessment (CA) system. The local CA system operates two portals to better meet the disparate needs of different household types. Households with minor children are served through Homeless Families Coordinated Assessment (HFCA) system, which coordinates all family homeless service programs to provide prevention and rapid re-housing assistance in addition to placement in interim, transitional, and permanent supportive housing, if applicable. The program utilizes the Service Prioritization Decision Assistance Tool (SPDAT) to assess families for appropriate housing and service interventions based on vulnerability rather than a first come first serve model. The SPDAT provide a consistent way of assessing households across the Continuum of Care and assists HFCA in connecting families with an appropriate housing intervention based on their level of need.

Households without children can access services through the Singles Homeless Coordinated Assessment (SHCA) System. SHCA operates as a decentralized assessment system with a lead agency to facilitate the training and coordination of assessment sites. SHCA also uses the SPDAT tool to provide common outcome data and measurable results. Household where every member is between the age of 18 and 24 that present at SHCA are assessed using the Transition Age Youth Vulnerability Index Service Prioritization Decision Assistance Tool (TAY-VI-SPDAT). Once the appropriate assessment is completed in HMIS, a housing referral can be made to the appropriate housing track based on the household's vulnerability and desired housing intervention.

Households may access the program through one of two entry points:

1. By walking into either the HFCA or SHCA program offices for an assessment; or
2. Through targeted outreach and screening with a partnering service provider such as an emergency shelter or street outreach program.

During Covid, assessments were not done in-person but virtually and phone numbers were available on-line, through providers, through community resources, and as many venues as possible so that households needed to access coordinated assessment were able to do so.

The CA system has been developed in accordance with the HUD Continuum of Care Regulations. Participation in this system is mandatory for ESG and CoC grantees.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

Locally, the City of Spokane receives and administers ESG funds. As the CoC lead, the City of Spokane work through the Continuum of Care Governance Board and Community Housing and Human Services Board (CHHS), to determine priorities for homeless funding. Spokane County staff sits on both the Continuum of Care Governance Board and CHHS Board and is an integral part in determining how all homeless funds, including ESG funds, are allocated in the community. During the application process for homeless funding, the RFP and Evaluation Committee of CoC reviews applications and makes funding recommendations to CoC Governance Board.

Applicants eligible to apply for ESG funds include:

- City or County governments
- Public and private nonprofit organizations (501(c)(3))
- Private for-profit organizations or individuals may implement certain economic development, low income housing rehabilitation and microenterprise activities.
- Faith based organizations

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR

576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

The City currently meets the homeless participation requirement detailed in 24 CFR 576.405(1) through formerly homeless individuals' membership on the Community, Housing and Human Services Board subcommittees, Continuum of Care Governance Board, and the CoC RFP and Evaluation Committee. These committees are responsible for recommending policies and making funding decisions.

5. Describe performance standards for evaluating ESG.

All programs funded through ESG are evaluated for performance quarterly. Data for these evaluations is pulled from the Homeless Management Information System. In addition, all ESG funded programs are required to ensure HMIS data quality by the 5th of each month. Programs funded for rapid re-housing are measured by the percentage of households exiting to permanent housing, the percentage of households with increased income at exit, and the average length of time from identified eligibility to being housed. Programs funded for emergency shelter operations are required to enter universal data into the HMIS system and record entry and exit dates. In addition, these programs are measured by the percentage of households who exit from the emergency shelter into permanent housing, the average length of time individuals are homeless in emergency shelter, average length of time between enrollment and clients' date of engagement.

Citizens with additional questions regarding the CDBG, HOME and ESG Programs are encouraged to contact the Community, Housing and Human Services Department (CHHS) for additional information.

CHHS Contact Information:

- Email to CHHS at [spokanechhs@spokanecity.org](mailto:spokanechhs@spokanecity.org)
- Phone CHHS at 625-6325
- Attend a Public Hearing and make comment directly to the CHHS Board
- Visit CHHS at Spokane City Hall
- 808 W. Spokane Falls Blvd, Spokane, WA 99201

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